

CLR MEMBERSHIP AND CLASS REGISTRATION INSTRUCTIONS
CLR & BCAA PARTNERSHIP
Jun. 1-Aug. 1, 2022

Please note that the dates, terms, instructions, and links below are specific to the CLR & BCAA Partnership Only and differ from the dates provided in the published CLR Summer 2022 Online Brochure. Please do not share, forward this info.

****Partnership applicable to new CLR members only****

STEP 1: BROWSE THE CLR SUMMER 2022 CLR ONLINE BROCHURE

Be sure to check out the online brochure at www.delval.edu/clar to learn about the program, browse online course offerings, read testimonials, and to read the Spring Online Program FAQs Frequently Asked Questions (FAQs) on pp. 30-31 to learn more about the equipment needed to partake in the online classes, how they will be conducted, etc. **Be sure to pick out a maximum of 8 classes.**

STEP 2: BE SURE TO ATTEND THE ONLINE REGISTRATION HELP SESSION TAILORED TO BC SENIOR CENTER MEMBERS

Be sure to join us for a virtual, live Online Registration Help Session via Zoom on **Thursday, May 5 from 10:30-11:00am via Zoom** exclusive for BC Senior Center members. We will be happy to answer any questions you may have about the online program and online registration. Please see Zoom invite below. If you are new to Zoom, be sure to check out pp. 30-31 in the brochure and our Zoom Quick Start Guide which is attached to the original email that was sent.

Join Zoom Meeting

<https://delval-edu.zoom.us/j/89460023649>

Meeting ID: 89460023649

STEP 3: SELECT MEMBERSHIP AND REGISTER ONLINE

On or after Thursday, May 5, visit our [CLR Online Store](#). (Please see below for full link if needed) Select the “CLR Summer 2022 Membership” product, click “add to cart,” and click “checkout.” ***Please note that BC Senior Center member registration will not be open until Thursday, May 5; the promotional code below will not be activated until Thursday, May 5***

STEP 4: APPLY PROMOTIONAL CODE

In the Promotions dialog box, please enter the case-sensitive code: “**buckssummer22**” to redeem your complimentary membership. Then click “Apply.” Then click “Checkout.” Please note that this code will be available to the first 200 users. Spots will be filled on a first-come, first-served basis.

STEP 5: SELECT COURSES

Now select the available courses you would like to register for that are listed under the Additional Items heading **by clicking on the add to cart icons** (see picture to left) next to the respective courses you would like to register for. **No action needed for the courses you do not want. Please do NOT alter the default quantity fields for any courses which are all set to “1.”** Once



Full Link to Online Store (if needed):

https://secure.touchnet.net/C23067_ustores/web/store_main.jsp?STOREID=14&SINGLESTORE=true

you are finished making your selection, scroll down to the bottom and click “continue.” **Please note that if a course is full by the time that you register, it will no longer be listed under the Additional Items heading. Courses will be filled on a first-come, first-served basis and members may take up to 8 courses maximum.** *If you need to make changes to the items you’ve selected in your cart at any time, click the shopping cart icon at the top, right-hand side of the page and adjust as needed.*

STEP 6: INPUT CONTACT INFORMATION, REVIEW ORDER, AND SUBMIT

Please complete all required remaining fields in the Buyer & Contact sections. **In the “How Did You Hear About CLR?” field, please enter the name of the Bucks County Senior Center of which you are a member.**

Kindly note that the T-Shirt promotional fields are not applicable to partnering/affiliate members. For these two fields, please select-“N/A-partnering/affiliate member” from each of the two drop-down menus for size and color.

Don’t forget to hit “Continue” after each section. Click “Review Order” when finished, then click “Submit Order.” *You should receive via email EITHER one hybrid order confirmation receipt confirming both membership and your classes OR you should receive two separate confirmation receipts-one confirming your membership and another confirming your classes.* If you do not receive one hybrid order confirmation confirming both membership and your classes OR two confirmations one confirming membership and the second confirming your classes, this indicates that courses were not selected properly, so please contact us as soon as possible so that we can get you registered for your courses.

All registration requests submitted are final, and only one online registration form may be submitted per member. Changes to the courses you selected can only be accommodated during the drop/add period (May 17-19). More info regarding the drop/add process will be communicated via email.

Need Help Registering? Please consult our instructional video at any time [Online Registration Video Tutorial](#) (also on p. 29 of brochure; the only step missing in the general video is (STEP 4 above) the redemption of the promotional code; once you redeem the code, you will not be prompted for credit card at checkout), attend our live Registration Help Session (Thursday, May 5 from 10:30-11:00am via Zoom-see invite above in STEP 2), or give us a call at 215.489.4990 or email at clr@delval.edu. We will be happy to assist you with the online registration process.

Full Link to Online Store (if needed):

https://secure.touchnet.net/C23067_ustores/web/store_main.jsp?STOREID=14&SINGLESTORE=true